

## Environmental Policy Statement

Guideline Lift Services Limited recognises that the activities of its business have impacts both immediate and in the long term on the environment, and through adherence to this policy aim to mitigate those impacts as identified in the company aspects register.

### Policy Principles

Guideline are committed to applying the following principles to its activities:

- establishing clearly defined objectives and targets that address the environmental issues relevant to its operations to ensure continual improvement in environmental performance
- complying with the relevant environmental legislation, regulations, and any other requirements wherever we operate.
- protect the environment including preventing pollution, water courses and reducing the consumption of resources (energy, fuel, water, packaging & materials) wherever practical and appropriate
- responding to valid concerns of neighbouring communities
- establishing and maintaining effective management systems to control identified risks
- providing support, information and training to staff with respect to environmental matters
- being prepared for environmental incidents or emergencies
- seeking ways to improve the environmental performance of our suppliers and other business partners
- ensuring environmental issues are carefully considered during acquisitions and divestments
- monitoring, auditing, reviewing and reporting our environmental performance, and seeking to improve on that performance in the light of experience, developments in best practice and the evolving environmental agenda.
- It is the organization's decision not to communicate externally with regards to its significant aspects.
- To reduce our carbon footprint where possible with the technology available

### Responsibilities

Staff - All staff are responsible for safeguarding their working environment and the natural environment by following the company procedures, standards and good practices, together with reporting any deficiencies to their line management.

**Senior Management** - The Senior Management of Guideline, are responsible for implementing this policy and arrangements for environmental management in their respective areas of responsibility. They must:

- provide sufficient resources for effective implementation of the policy
- ensure that environmental responsibilities are assigned to appropriate staff members
- provide information on key aspects of environmental performance at business/site level for internal use
- develop environmental improvement programmes and monitor their implementation
- Regularly review environmental performance.

### **Environmental Representative**

The Environmental Representative is responsible for the day to day management of environmental issues responsibilities include;

- periodic reviews and audits of the organisations facilities and activities to ensure compliance with this policy
- reporting on the performance of the EMS to top management including recommendations for improvement
- monitoring developments in environmental issues that impact on Guideline
- providing support and advice on environmental matters relevant to its operations
- promoting workable procedures and encouraging initiatives to implement this policy
- keeping staff and other relevant stakeholders informed of the efforts to improve the environmental performance
- Interpreting and implementing this policy and advising on updating it as required.

Martin Oliver  
Managing Director



Dated: 21 October 2024

